



MEDICAL APPOINTMENT CANCELLATION/NO SHOW POLICY

Thank you for trusting your medical care to AMA Health Providers. When you schedule an appointment with AMA Health Providers, we set aside enough time to provide you with the highest quality care. Should you need to cancel or reschedule an appointment please contact our office as soon as possible, and no later than 24 hours prior to your scheduled appointment. This gives us time to schedule other patients who may be waiting for an appointment. Please see our Appointment Cancellation/No Show Policy below:

- Effective September 18, 2023, any established patient who fails to show or cancel or reschedules an appointment and has not contacted our office with **at least 24 hours' notice** will be considered a No Show/No Call/Missed Appointment and charged a **\$50.00 fee**. To cancel an appointment for Monday, please call our office before 11am on Friday.
- If a patient has more than **three (3)** No Show/No Call or Missed appointments without a 24-hour notice, the patient may be **dismissed** from AMA Health Providers.
- For any patient that has a **procedure** and No Shows/No Calls or Misses an appointment scheduled without a 24-hour notice a **\$100.00 fee** will be assessed.
- These fees are charged to the patient, not the insurance company, and are **due at the time of the patient's next office visit**.
- As a courtesy, when time allows, we make reminder calls for appointments and we now have our Patient Portal that once signed up, you can receive text reminders as well. However, if you do not receive a reminder call or message, the above Policy will remain in effect.

We understand there may be times when an unforeseen emergency occurs, and you may not be able to keep your scheduled appointment. If you should experience extenuating circumstances, please contact our Billing Department. You may contact us at any of the numbers below and hit option 3 to get to the billing department. If you call us after regular business hours Monday through Thursday, or a weekend, please leave a detailed message. Voicemails left at any of our locations are acceptable.

Arcadia (863) 993-2966
Bradenton (941) 748-3065

Heart & Vascular (941) 761-4448
Sarasota (941) 359-3337

Venice (941) 559-0262
Wauchula (863) 473-4733

I have read and understand the Medical Appointment Cancellation/No Show Policy and agree to its terms.

Signature (Parent/Legal Guardian)

Relationship to Patient

Printed Name

Date